



# Maidstone Intermediate Enrolment Form

<p><b>STUDENT DETAILS</b></p> <p>Legal Surname: _____</p> <p>Preferred Surname: _____</p> <p>Legal First Name: _____</p> <p>Preferred First Name: _____</p> <p>Middle Name(s): _____</p> <p>Date of Birth: _____ Male / Female (Circle)</p> <p><b>(copy of Birth Certificate/Passport to be attached)</b></p> <p><b>Address:</b></p> <p>_____</p> <p>_____ Post Code: _____</p> <p>Home phone number: _____</p>	<p><b>Ethnic Group:</b> (select up to 3)</p> <p>NZ Maori (state Iwi may be more than one): _____</p> <p>Pacific Islands (state which nation) _____</p> <p>Asian (please identify): _____</p> <p>Other (e.g Middle Eastern, African) _____</p> <p>Other European (please identify) _____</p> <p>NZ European/Pakeha _____</p> <p>Language spoken at home: _____</p>															
<p>Previous School: _____</p> <p>Current Year Level: _____</p> <p>Sibling currently at Maidstone: _____</p> <p>Sibling previously at Maidstone: _____</p>	<p>NZ Residency/Citizenship: Yes / No (Circle)</p> <p>Date NZ Entry: _____ Country of Birth: _____</p> <p>Expiry Date of Visa: _____</p> <p><b>(Copy of Visa to be attached.)</b></p>															
<p><b>(First person to contact) Will be contacted in event of Civil Defence Emergency</b></p>																
<p><b>Caregiver 1 Details:</b> _____</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:50%; text-align: center;">Title ( Mrs/Mr/Ms/Miss)</th> <th style="width:50%; text-align: center;">First Name</th> <th style="width:50%; text-align: center;">Last Name</th> </tr> </thead> <tbody> <tr> <td style="border-right: 1px solid black; padding: 5px;">Address: _____</td> <td colspan="2" style="padding: 5px;">Mobile Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">Relationship to Student: _____</td> <td colspan="2" style="padding: 5px;">Home Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">Place of Work: _____</td> <td colspan="2" style="padding: 5px;">Work Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">Occupation: _____</td> <td colspan="2" style="padding: 5px;"><b>Email Address for accounts, newsletters and teacher contact:</b> _____</td> </tr> </tbody> </table>		Title ( Mrs/Mr/Ms/Miss)	First Name	Last Name	Address: _____	Mobile Telephone: _____		Relationship to Student: _____	Home Telephone: _____		Place of Work: _____	Work Telephone: _____		Occupation: _____	<b>Email Address for accounts, newsletters and teacher contact:</b> _____	
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<p><b>(Second person to contact) Will be contacted in event of Civil Defence Emergency</b></p>																
<p><b>Caregiver 2 Details:</b> _____</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:50%; text-align: center;">Title (Mrs/Mr/Ms/Miss)</th> <th style="width:50%; text-align: center;">First Name</th> <th style="width:50%; text-align: center;">Last Name</th> </tr> </thead> <tbody> <tr> <td style="border-right: 1px solid black; padding: 5px;">Address: _____</td> <td colspan="2" style="padding: 5px;">Mobile Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">Relationship to student: _____</td> <td colspan="2" style="padding: 5px;">Home Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">Place of Work: _____ Occupation: _____</td> <td colspan="2" style="padding: 5px;">Work Telephone: _____</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;"></td> <td colspan="2" style="padding: 5px;">Email Address: _____</td> </tr> </tbody> </table>		Title (Mrs/Mr/Ms/Miss)	First Name	Last Name	Address: _____	Mobile Telephone: _____		Relationship to student: _____	Home Telephone: _____		Place of Work: _____ Occupation: _____	Work Telephone: _____			Email Address: _____	
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<p><b>EMERGENCY CONTACT:</b> <b>(For use if caregivers 1 &amp; 2 can't be contacted)</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>Relationship to student: _____</p>	<p>Mobile Telephone: _____</p> <p>Home Telephone: _____</p> <p>Work Telephone: _____</p> <p>Email Address: _____</p>															
<p><b>For School Use Only.</b></p> <p style="text-align: center;">Room No: _____ Year Level: _____</p>																

**MEDICAL**

Doctor: \_\_\_\_\_ Dentist: \_\_\_\_\_

Medical Condition: \_\_\_\_\_ Medication: \_\_\_\_\_

Allergies: \_\_\_\_\_ Vision: \_\_\_\_\_ Hearing: \_\_\_\_\_

Permission to give Panadol for headache or other pain? Yes / No (Circle)

Immunisation: Full / Partial / None (Circle) If partial please state which:

**LEARNING & BEHAVIOUR**

Learning/Behaviour Needs: \_\_\_\_\_

Current Agencies Involved: \_\_\_\_\_

ORS Funding: Yes / No (Circle)

**PASTORAL**

Court Order Issued: YES / NO (Circle) (copy for file please)

Who Does Student Live With: \_\_\_\_\_ Legal Guardians: \_\_\_\_\_

Both Parents at same address. YES/ NO

Solely with \_\_\_\_\_

Shared custody \_\_\_\_\_

Extra Copy of Report: Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

**PERMISSIONS****Payment of Costs**

*I agree to pay all costs associated with Specialist Programme, and Sports or Cultural Activities that my child is involved in.*

YES / NO

**Publication of Photos and Work**

*I give permission for my child's photo and samples of their work to appear on the Maidstone Intermediate website and in school publications*

YES / NO

**School-wide performance/sports events, class and school trips, local walks**

*I give permission for my child to attend Maidstone Intermediate School class trips, performances, and activities in/and outside of the school. Transport to and from these activities will be either by bus, train, private car or by walking.*

YES / NO

*I understand the school will provide the necessary care and supervision of pupils and that I will be notified via Newsletter and/or notice of any trip, performance and school activity held outside the School two weeks prior to the event. I have the right to withdraw my child from any Trip/event/activities I do not wish them to attend.*

**Illness or Injury**

*I agree that the school will take action on my behalf in case of sudden illness or injury, to abide by the school's policies and that the school may forward my child's name and address to a potential intermediate or secondary school.*

**Privacy Statement:** *The information collected will be used by the school for enrolment and forms an essential part of the information held by the school about your child. The records made from this information may be viewed on request at the school. The information collected may be disclosed to appropriate education, health and welfare authorities and for data-gathering purposes by the New Zealand Ministry of Education, in accordance with the principles of the Privacy Act. It will not be disclosed to any other person or agency unless such disclosure is authorised or required by law.*

*I authorise Maidstone Intermediate to obtain relevant details from my child's previous school to assist in forming classes, and to pass on relevant information to their secondary school.*

Parent/Caregiver signature: \_\_\_\_\_

Date: \_\_\_\_\_

## MAIDSTONE INTERMEDIATE CAREGIVER/STUDENT CYBERSAFETY AGREEMENT FORM

**NOTE:** This is a summary of the complete Maidstone Cybersafety Agreement Document. In the interest of clarity and brevity we have presented the information pertaining specifically to students.

Please complete, sign, and date this Student Use Agreement Form which confirms your agreement to follow the obligations and responsibilities outlined below. The key obligations and responsibilities:

- All ICT use must be appropriate to the school environment –
  - Network communication will be polite, kind and free from inappropriate language.
  - Devices will be used for educational purposes only, and as directed by the teacher.
  - The user must immediately exit any site containing inappropriate information/visual images such as pornographic, violent and/or hate material
  - Objectionable material will not be viewed, shown, copied, or sent to other users
- The principles of confidentiality, privacy and copyright apply –
  - Passwords will be kept confidential
  - Personal information/data will not be shared
- No device will be used during interval or lunchtime unless directed by a teacher, and supervised by a teacher
- Unless directed by the teacher, students will not, at any time at school, play games on any device.

I am aware a full copy of the Cybersafety document can be obtained from the school office or the school website [www.maidstone.school.nz](http://www.maidstone.school.nz)

*I have read and am aware of the obligations and responsibilities outlined in the Cybersafety Use Agreement. I will keep a copy of the agreement. These obligations and responsibilities relate to cybersafety for my child, the school community and the school environment.*

*All internet activity will be monitored regularly. I understand that breaches of this Cybersafety Use Agreement will be investigated and could result in disciplinary action, and where required, referred to law enforcement.*

Caregiver name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

If you have any queries about the agreement, you are encouraged to discuss them with the teacher or the principal before you sign. Once signed, and collected by the teacher, this form will be kept on file in the school office.

**BYOD form on reverse of this form.**



# Maidstone Intermediate School

## BYOD User Agreement

**Please read this form and discuss it with your child. Sign it – even if they do not have a device at this stage – device details can be supplied to us later.**

### Rationale

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom teaching. To encourage this growth, Maidstone Intermediate offers the opportunity for students to bring their own device to school for the purpose learning. The BYOD initiative is not compulsory.

### Internet

Only the internet gateway provided by the school may be accessed while at school.

### Security and Damages

Responsibility to keep the device secure rests with the individual owner. The Maidstone Intermediate BOT, staff and employees, are not liable for any device stolen or damaged either at, or on the way to or from school. If a device is stolen or damage, it will be handled through the administrative office like other personal belongings. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for iPads are required.

### Agreement

*I allow my child to bring their own digital device to school for use in the classroom learning programme. I understand the following (please tick each statement).*

- All devices brought to school are my child’s responsibility and the insurance for the device is my responsibility. The school holds no responsibility for any loss or damage that might occur either at, or on the way to or from school;
- the school will provide a locked cupboard in each classroom in which my child will place their device when not in use; all devices must arrive at school each day fully charged;
- devices are only to be used for learning purposes;
- devices brought to school are for the use of my child only. The only exception to this is a ‘share the screen’ practice where my child may work collaboratively with other students;
- teachers will advocate the use of personal digital devices whenever appropriate for learning, and students will be encouraged to use them for homework activities;
- the school retains the right to collect and examine any device that is suspected of causing problems, or being in breach of the BYOD guidelines and/or cyber safety policy;
- rules and guidelines including the cyber-safety policies governing the use of any school-owned digital device will apply to student-owned devices while they are at school, including adherence to the Copyright Act;
- I also understand that
  - Students will download and update apps at home only, unless directed by the teacher;
  - Students will use any class email address provided in a way that reflects the school’s values, at all times;
  - Students will not play any games, at any time, on their device while at school, unless given permission to do so by the teacher.

### Device Inventory

If the student will be participating in BYOD, please list all devices that apply and provide serial numbers....

Tick	Device	Serial Number
	Chromebook	
	other	
	other	

Student name: \_\_\_\_\_

Room: \_\_\_\_\_ Student signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent signature: \_\_\_\_\_